

PPMCC Board Meeting Minutes
March 19, 2006

In attendance: Board Members: Matt K., Angela S., Dan K., Karen R., Kathleen E.
Others: Curly, Sharon S., Rebekah M.

Call to order at 1:08 pm – Dan

Opening prayer – Matt

Moment of reflection – Matt

Approval of minutes – none from previous meeting

Treasurer's report – Motion to accept Kathleen/Karen R. Unanimous

Sharon handed out balance sheet, no budget to balance sheet, but Sharon will make that available by next month

She is recapturing the designating funds and will be keeping them separated

Building maintenance report - Matthew

1. HVAC update – HVAC Solutions has provided a maintenance plan proposal a couple months ago. \$938.76 divided into quarter payments. Gary said he would pay the first payment. That proposal was approved at the last Board meeting.
2. Request bid from Ken regarding replacement of the HVAC? Find out what activities and expertise Ken would be willing to do and make sure whatever he might do wouldn't. Sharon will contact Ken.
3. Gary has resigned from the building maintenance position.
4. Building Entering/Leaving Checklist – everyone send feedback/suggestions to Matt regarding that checklist

Pastor's Report – Dan

1. Letter written to Wichita Falls MCC to transfer Nori's membership
2. Ryan from PPGLCC. Will not rent here until further notice.
3. Thank You from BOD to Barb Tharp. One needs to be drafted and have each member sign it. Matt will compose it. Also to Ann and Julia. Unanimous.
4. Thank you letter to Gary, Karen R., Rebekah. Matt will compose them.
5. BOD Handbook – will update it to fit PPMCC Sharon will update and make copies by the next meeting
6. Non-discrimination policy from Gill Foundation – not up to code Dan/Kathleen Motion for 2 or 3 people to align our policy with law. Unanimous. Karen S. and Matt will work on that.
7. Resignation of Karen R. as Music Director – time to step down with the music, Brian and John may take over. Motion to accept the resignation. Angela/Matt. Aye 4 abstain 1. Passes.
8. Resignation of Rebekah as worship team leader. Clearly she felt peace when discussing this decision with God. Deb Y. will step in to lead on Sunday morning. She will work with Karen M. to pick sets. April 30th her last day. Wants to be more involved with LAT. The process for selecting new members will be the same. Motion to accept the resignation. Kathleen/Angela. Unanimous.
9. Pride – July 16. Regional Conf. is July 13-16. Dan gone 10 (clergy time)-16th? But he wants to be back for Pride and to be here during preparation time. Normally 9:00 at the park and nothing here. Has been well attended bringing lots of people who normally don't attend. Good offering last year. Normally, our booth is close to the stage. Ryan wants us to head up a non-denominational service again. Let's get a committee together (2 Board members) and others – worship, float, parade, booth. Talk it up in the church. Start now. Maybe Saturday night have a kick-off service (something fun, nonalcoholic)? Sunday as an outreach. Jo Bell would give the sermon with Dan. Angela, Kathleen, Karen R. and Matt will help with that committee.
10. Durable Power of Attorney Workshop offered by Mike Berniger – any interest? After a Sunday morning service. Have a signup sheet so the paperwork can be completed. Pick 2 or 3 dates. Unanimous. Probably in May.

11. Fundraiser Proposal from Polly and Angie – books donated, they will pay \$1 per book. Church can help with drop off. Kathleen will talk with them about it. Kathleen/Angela Motion to accept the proposal. 3 ayes 1 no-vote (left the room) Passes.

Other Business

1. Office supply and contracts – Sharon Cintas brochure. No upfront cost for dispensers. We have choices of colors, etc. TP, paper towels, mats, mops, etc. They come in every week, refill TP, towels, etc. Only pay for what you use. They will check weekly. No contract or time commitment. About \$40 for the initial set up. We need to look professional. Motion to try Cintas for a few months.
Karen/Angela Unanimous
2. Copy machine contract expires in September. The company no longer works with that machine. Sharon is not getting return phone calls. Do we actually have a contract? Sharon has received two quotes and waiting for 2 more. Leasing or buying? Leasing better for getting repairs and supplies and updates technology. She will give an update at the next meeting. Angela will try to get us out of our contract.
3. Sharon changed Long Distance Company from MCI to Qwest \$2.99 service charge and \$.07 per minutes.
4. Also Sharon ordered a postage meter. Free for 3 months. \$30 on it for postage. Refund for postage not used if we return it. \$24.95 per month for the meter. Looking at other alternative than going to the post office every other day.
5. PP Equality Coalition – Robin going to the meeting. Getting ready for the amendments coming up. She will update us on the meeting.
6. Membership Roles – Karen R. We need to contact everyone on the list so we have an actual account of our members. Create a letter to send out. Karen and Frank are working on that. Sharon said she found a letter we sent out before.
7. Database/Mailing list – Kathleen will look into updating Servant Keeper so that records which haven't been updated for the last 18 months will be purged. Matt/Karen motion to purge these records.
Unanimous. Passed.
8. Fundraiser form – Karen R. added a “Board Liaison” line. Karen will email form to Sharon. Kathleen/Angela Motion to accept the form. Unanimous. Passed.
9. Kathleen sat in on fellowship conf. call. Develop a base of “givers” so you're not having to do fundraising for operating expenses. Come up with a “catch,” “marketing strategy” Having meetings on a regular basis to listen to the program, then people sign up to be 5-year givers, etc. Raising More Money has a model, website, if we are interested but very expensive. Good ideas on the website. Kathleen will send out that information to the Board.
10. 3rd Sunday Benevolence Fund \$458 came in this week
11. Pastoral Search Committee
Dan - Important to have a plan, timeline, discussion Dan wrote an email to Lily. She is on vacation. Her assistant responded (Sharon B.). Frank sent an email (which included Sharon B.'s email) which Dan read to the Board. Dan brought two books “Fundamentals of Transitional Ministry” and “Temporary Shepherds” which address a transitional steering committee, timelines, etc. Motion to purchase “Temporary Shepherds” for the Board. Kathleen/Matt Unanimous. Have an announcement to the congregation informing them of what's going on and asking for feedback.
Charge to read “Temporary Shepherds” before forming a transitional steering committee.
12. Administrative Compensation Guidelines –Motion to table. Matthew/Karen Unanimous
13. Reminder: April 22 Board workshop
14. Next Board meeting – conflict with Easter. April 23rd 1:00 pm Must keep it short because of Pueblo's celebration
15. Bulletin Board – Anything for the board MUST go through the office and have a signature
16. Counting money – one person from the Board does have to be counting on Sunday (and taking it to the bank)
17. Let's make sure Bylaws committee gets on the next agenda

18. April 22 Annual Harvey Milk Dinner through El Paso County Stonewall Democrats at the Satellite Hotel Rev. Rost may be speaking
19. April 22 7:00 CS Gay Men's Chorus first concert

Closed Session – none

Closing Prayer – Kathleen

Adjournment